

Global Justice Information Sharing Initiative
Criminal Intelligence Coordinating Council
Meeting Summary
Washington, DC
June 24, 2004

The inaugural meeting of the Criminal Intelligence Coordinating Council (CICC or "Council") occurred on June 24, 2004, in Washington, DC. CICC chair, Colonel Kenneth Bouche, Illinois State Police, convened the meeting at 8:45 a.m. The following individuals were in attendance:

Jack Anderson
(for Sheriff Michael Corona)
*Orange County Sheriff's
Department
Norwalk, California*

William Berger
*North Miami Beach Police
Department
North Miami Beach, Florida*

Kevin Brock
(for Executive Assistant Director
Maureen Baginski)
*Federal Bureau of Investigation
Washington, DC*

William Casey
(for Commissioner Kathleen O'Toole)
*Boston Police Department
Boston, Massachusetts*

Deborah J. Daniels
*Office of Justice Programs (OJP)
Washington, DC*

Dennis Ellis
(for Superintendent Melvin Carraway)
*Indiana State Police
Indianapolis, Indiana*

George Gascon
(for Chief William Bratton)
*Los Angeles Police Department
Los Angeles, California*

J. Patrick McCreary
*Bureau of Justice Assistance
Washington, DC*

John Morgan, Ph.D.
*National Institute of Justice
Washington, DC*

Daniel Oates
*Ann Arbor Police Department
Ann Arbor, Michigan*

Thomas O'Connor
*Maryland Heights Police Department
Maryland Heights, Missouri*

Daniel Perales
(for Chief Harold Hurt)
*Houston Police Department
Houston, Texas*

Joseph Polisar
*Garden Grove Police Department
Garden Grove, California*

Russell Porter
*Iowa Department of Public Safety
Des Moines, Iowa*

Richard Randall
*Kendall County Sheriff's Office
Yorkville, Illinois*

Kurt Schmid
*Office of National Drug Control Policy
Washington, DC*

Richard Stanek
*Minneapolis Police Department
Minneapolis, Minnesota*

Mr. Ron Huberman, Chicago, Illinois, Office of Emergency Management, and Ms. Linda Mansour, Office of Communications, Office of Justice Programs (OJP), Washington, DC, attended the meeting as observers. Mr. Bob Cummings and Ms. Diane Ragans of the Institute for Intergovernmental Research (IIR) provided staff support for the meeting.

Chairman Bouche introduced Assistant Attorney General (AAG) Deborah J. Daniels, who welcomed the attendees and expressed her excitement about the future of the CICC and how its leadership will change the face of information sharing among law enforcement agencies. AAG Daniels advised that the U.S. Department of Justice (DOJ) realizes the amount of work that is being done by local law enforcement, and they are making changes internally to expand upon the collaboration that is already occurring. She cited the creation of the Justice Intelligence Coordinating Council (JICC) and their symbiotic relationship with the CICC as an example of the type of collaborative efforts already under way.

AAG Daniels stressed the need for leveraging the support that the *National Criminal Intelligence Sharing Plan* (NCISP or “Plan”) has received to further build upon the standards that the Plan promotes. She advised that the CICC members should be the champions of standards-based information and intelligence sharing, and they should work towards implementing them in their communities. AAG Daniels charged the CICC leadership with convincing the broad spectrum of law enforcement agencies in our nation of the power of information sharing and technology to promote intelligence-led policing. AAG Daniels advised that OJP has an expectation that the CICC will have a leadership role in the vetting and validation of policies for the federal government. She related that the CICC’s expertise is unique and needed, and they should bring practical reality to the decision-making process. In closing, AAG Daniels thanked the CICC members for their dedication and efforts and said she looked forward to working closely with the Council in the future.

Chairman Bouche thanked AAG Daniels for her comments and advised that the CICC accepted and is prepared for the challenge she set forth. He indicated that he believes the CICC will set the tone for the interaction between local law enforcement agencies and the federal government. He advised that the Council should engage federal law enforcement and homeland security officials at every opportunity, so that they become familiar with state and local needs.

Chairman Bouche expounded on this issue by explaining that he had recently met with U.S. Department of Homeland Security (DHS) officials regarding DHS leadership having a role on the CICC and the possibility of setting up meetings with representatives from the CICC, DOJ, and DHS to begin addressing common issues, such as linking Regional Information Sharing Systems™ secure intranet (RISSNET™)/Law Enforcement Online (LEO) and the Joint Regional Information Exchange System (JRIES). Several participants discussed the importance of having DOJ and DHS work collaboratively for the benefit of state and local law enforcement agencies. This resulted in a recommendation that a letter be prepared to DHS Secretary Tom Ridge from Chairman Bouche on behalf of the CICC and the Global Intelligence Working Group (GIWG) membership. The letter will contain a request for DHS to participate in the CICC. Chairman Bouche requested IIR staff to prepare the letter for transmittal to DHS.

He advised that the letter should be followed up with meetings with the leadership in key areas of DHS which are critical to the CICC mission, such as the Information Sharing and Collaboration Program and the Chief Information Office.

At that time, the following individuals joined the meeting to discuss the DHS draft policy on Sensitive Homeland Security Information (SHSI) that OJP had requested the CICC to review: Mr. Faisal Gill, Senior Policy Advisor to Under Secretary Frank Libutti of the Information Analysis and Infrastructure Protection Directorate; Mr. Tom Dukes, of the DHS General Counsel's Office; and Mr. Chad Boudreaux of the DOJ Deputy Attorney General's Office. Also joining the meeting as an observer to the discussion was Mr. Richard Dinucci, Acting Director of Agency Operations, DHS. Mr. Boudreaux explained that the DOJ is working with the Homeland Security Council and the DHS to draft a directive that will establish United States government policy and procedures to facilitate the sharing of relevant and appropriate homeland security information among federal departments and agencies and appropriate state and local personnel. Mr. Boudreaux related that the aim is to draft a policy that meets the intent of the directive but is not too burdensome to state and local law enforcement agencies. Mr. Gill advised that the policy will cover all information received from the federal government, not only that which is received from DHS.

Commenting on the summary of the SHSI policy (*Attachment A*), Chairman Bouche advised that the entire draft policy was needed in order to provide meaningful feedback. Additionally, the meeting attendees had numerous questions and comments regarding the draft policy. Some of the questions asked were "Should there be sanctions identified for misuse or unauthorized release of data?", "Which designation is the higher standard for information—Law Enforcement Sensitive (LES) or SHSI?", and "Have issues about discovery and audit trails been determined and resolved?" Chairman Bouche summarized the discussion by advising that the CICC is committed to a partnership with DHS and is dedicated to solving the issue of information sharing. With those goals in mind, Chairman Bouche requested Mr. Gill to provide more time for review of the entire policy, not just a summary of the directive. Mr. Gill advised he would discuss the issue with DHS leadership and respond accordingly to the CICC.

Mr. Russ Porter provided a briefing to the attendees regarding his liaison activities to the JICC. Mr. Porter advised that the JICC has been concentrating their efforts on reviewing DOJ internal processes and that the JICC members have been reporting on their component's activities. The next JICC meeting is tentatively scheduled for July 12, 2004.

The discussion then turned to governance of the CICC, how to involve DHS as an active participant in the CICC, and how to obtain additional staff support for the Council. Chairman Bouche advised that the designation of the CICC as a federal advisory committee (FACA) to the U.S. Attorney General may be an impediment to DHS becoming fully engaged with the Council. Additionally, Chairman Bouche indicated that because of the NCISP implementation activities currently under way and/or being planned, additional staff resources are needed in order to conduct the tasks as well as maintain the current level of responsiveness to CICC needs as they increase.

Discussion ensued regarding the most appropriate manner of addressing these issues. As a result, Mr. Joseph Polisar made a motion that the DHS should be approached with a proposal to share management of the CICC with the DOJ. This motion was seconded by Mr. Richard Randall and passed unanimously. Dr. John Morgan advised that DOJ would be agreeable to an equal partnership with DHS for the funding and management of the CICC. Additionally, he requested the CICC develop a staffing and resource needs plan for submittal to OJP. Dr. Morgan advised that OJP would attempt to fulfill the CICC's needs. He indicated that if the CICC felt they could not operate under FACA, there may be other mechanisms that could be used.

Moving on to the next topic of discussion, Chairman Bouche requested Mr. Tom O'Connor and Mr. Bill Berger, cochairs of the GIWG Training/Outreach Committee, to provide an update on their committee activities. Using a PowerPoint presentation (*Attachment B*), Mr. O'Connor advised that one of the key NCISP implementation tasks identified was the completion of training standards. He related that the Criminal Intelligence Training Coordination Strategy (CITCS) Working Group expanded upon the core training objectives contained within the NCISP and developed recommended minimum training standards for Intelligence Analysts, Executives, In-Service/Basic Recruits, Train-the-Trainer, and Intelligence Managers. The recommended standards will be presented to the GIWG Training/Outreach Committee for consideration at the August 2004 meeting. Additionally, Mr. Bob Cummings advised that the National White Collar Crime Center is developing curriculum for Chief Executive training and will be conducting a pilot course in the fall.

Mr. Berger advised that the Committee is in the process of developing an NCISP Overview training seminar for Chief Executives. He indicated the overview would be approximately 1½ hours in length, and the venues for the overview should include conferences and meetings of the following types of organizations and groups: the National Sheriffs' Association (NSA), the Major Cities Chiefs Association (MCC), the County Sheriffs' Association (CSA), and the International Association of Chiefs of Police (IACP).

Chairman Bouche proceeded through the agenda with an overview of the Fusion Center Standards Focus Group meeting planned for late July or August 2004. Chairman Bouche explained that several states and local agencies are developing fusion centers using funds received from DHS. Currently, there are no standards in existence for fusion and data integration centers to use in order to ensure interoperability with other such centers. Mr. Peter Modafferi, cochair of the Policy/Standards Committee, was charged with coordinating and facilitating a focus group of source experts for development of fusion center standards. Chairman Bouche indicated it is imperative that DHS have representatives at the meeting, and he would be making contact with DHS in order to ensure their participation in the focus group.

Chairman Bouche then briefly discussed the upcoming Annual IACP Conference in Los Angeles, California, in November 2004 and the planned activities for the workshop on the NCISP and intelligence-led policing. Discussion occurred regarding the workshop setup, proposed topics, and workshop speakers/facilitators. The goal is to make the topic(s) extremely interesting and thought-provoking, which will hopefully result in a large audience and proactive participation by the attendees. Chairman Bouche

asked IIR staff to follow up with the CICC and request that they submit their additional thoughts and ideas for the workshop, including what they think would be a good, thought-provoking topic/question to be discussed at the workshop. He advised that the workshop format would be discussed at the next CICC meeting.

In closing, Chairman Bouche related that the CICC should meet at least quarterly. He advised that the next CICC meeting would be on August 19, 2004, at The Ritz-Carlton Hotel in McLean, Virginia. This meeting will be held in conjunction with the GIWG meeting. Chairman Bouche thanked the attendees for their participation and involvement and adjourned the meeting at 5:00 p.m.

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Attachment A

Summary of the SHSI Policy

Attachment B

Training Committee Update PowerPoint Presented by Mr. Tom O'Connor