

Global Justice XML Data Model Developer's Workshop Update 4/22/04

Dear Global JXDM Developer's Workshop Registrant:

We are providing this registration update to answer a number of questions that registrants are asking about the Global JXDM Developer's Workshop. We will be sending out additional updates as needed between now and the workshop. If you have any questions please feel free to contact Ralph Keiffer at (850) 385-0600 extension 237 or rkeiffer@iir.com.

Hardware and Software

Internet access and wireless access cards WILL NOT BE REQUIRED for the workshop. Plan to bring your laptop and an extra laptop battery for in-class exercises because there will not be access to an electrical plug at every seat. Software required for the workshop includes the current version of Microsoft Internet Explorer, Microsoft Word, Microsoft Excel, Microsoft Notepad, and either Adobe Acrobat or Adobe Reader. To avoid the need for Internet access on-site, workshop documents will be available on the Global JXDM Web site for review and downloading prior to the workshop. A "Workshop Documents and Downloads" page will be created soon and an update will be sent out with the Web page address and a link to the page. Participants should download all of the files from this page prior to the event so they can read ahead and have these files available for the class. Participants are encouraged to check the page frequently for any last minute updates, instructions, and/or file downloads.

Hotel Reservation Deadline Extended to April 26, 2004.

The hotel reservation deadline has been extended to April 26, 2004. To make reservations and receive the special discounted rates, call the Renaissance Atlanta Hotel Downtown at (888) 391-8724 or (404) 881-6000 and reference the Global JXDM Developer's Workshop to obtain the workshop rate of \$109 single or \$129 double occupancy, plus tax. Discounted rates are good three days before and three days after the workshop. The room block is limited and is first-come, first-served at the special discounted rates. One night's deposit is required at the time of reservation. Check-in time is 3:00 p.m. and checkout time is 12:00 Noon. The hotel address is:

Renaissance Atlanta Hotel Downtown
590 West Peachtree Street, NW
Atlanta, GA 30308

Hotel, Workshop Site, Eateries, and the Weather

The meeting site at the Georgia Institute of Technology (Georgia Tech) Dupree College of Management is four blocks north of the Renaissance Atlanta Hotel Downtown. There are charges for parking at both the meeting site and the hotel (See

http://mgt.gatech.edu/about_us/map_directions.html for meeting facility parking information and http://it.ojp.gov/topic.jsp?topic_id=113 for hotel parking information). There are a number of places to eat within a short walk of both locations. Atlanta's weather is normally moderate to warm (60's to the 90's) in the month of May. It is recommended that registrants monitor weather forecasts prior to their arrival and prepare for any adverse weather conditions. The Weather Channel's Web page for Atlanta's weather forecast can be found at: http://www.weather.com/weather/local/USGA0028?from=search_city.

Organizational Limit of Two Registrants Has Been Waved

There are still a limited number of spaces available in the Global JXDM Developer's Workshop. Organizations are no longer being limited to two registrants and we will accept additional registrations until the class is full. If your organization is interested in sending more people to the workshop, you may still register them on-line at: http://it.ojp.gov/topic.jsp?topic_id=111.

Cancellations and Substitutions

Because space for the workshop is limited, we would greatly appreciate advanced notification of any cancellation or substitutions. This courtesy will ensure that the maximum number of participants who want to attend have the opportunity to attend and will help us in planning for the event. Please note that for tracking and materials production purposes, individuals substituting for another person will still be required to register for the workshop. In order to avoid any potential problems, we ask that you inform us of any cancellations or substitutions by April 30, 2004.